

Maternity and Paediatrics Services would like to inform you of our security here. Below are our principles that we follow at all times.

Are my personal belongings my responsibility?

Your personal belongings are your own responsibility. Personal belongings include:

- iPad, tablets, phones, laptops, bags, purses, clothing, handbags, jewellery etc.

You will be asked to sign a disclaimer explaining that you understand this. Parents are encouraged to use lockers that have been provided on SCBU/Hascombe Ward.

When is CCTV in operation?

Please note that CCTV is in operation at all times 24 hours a day. Signs are displayed throughout the Ward/Unit. For security purposes, images are viewed if an incident needs a CCTV review.

Where is the security door?

There is a security door at the entrance to each of the Units. To enter the door, please press the relevant button and await a response. Some entry systems will make an audible noise others will have a light that flashes.

Please be patient if the door is not answered immediately as staff maybe busy with patients.

When the door lock is released, announce who you are, as a patient or visitor.

Do not let anyone else in to the Unit. Unknown visitors should only be let in by a staff member.

We ask that you do not hold the door open for members of staff. Not all staff have automatic access to these secure areas.

Taking photos on personal devices is discouraged. Please ensure that you only capture your family and friends in the photo.

When using your mobile phone, please be respectful of other patients. Their rest could be disturbed by loud conversations.

What are the visiting times?

The maternity unit has unrestricted times for visiting for husbands, partners and siblings.

St Catherine's ward - you can visit at any time.

Delivery suite – only birth partners can visit. Times need to be agreed with the midwife.

Shere Ward - Birth partners may visit at any time from 09:00-22:00. Birth partners can also stay overnight. Children can stay if the birth partner/other adult is present. Other visitors can visit 15:00-20:00. Only two visitors are allowed per bed space.

Hascombe Ward - Parents/carers/siblings have 24 hour access. Other visitors can visit 14:00-20:00. Only two visitors are allowed per bed space. Visitors are only able to visit if a parent or carer is present.

Special Care Baby Unit (SCBU) - Parents have 24 hour access. For other people visiting is 15:00-18:00. Only two visitors are allowed per cot space. Visitors are only able to visit if a parent or carer is present.

If there are special circumstances, please speak to the nurse in charge.

What If I do not want to have visitors?

Please let staff know if there is anyone who you do not want to visit. If there are any parental access conditions in place, please inform a member of staff.

How do I identify members of staff?

Members of staff wear Identity badges at all times. Please do not hesitate to challenge anyone that does not have one displayed.

Leaving the Units:

Press the green button to activate the door release.

Leaving Maternity/Hascombe/SCBU?

Please inform a staff member if you are leaving the unit particularly if you are leaving your baby/child unattended.

Please be aware that no one should take your baby/child out of the Unit without your consent. Please ask the nurse/midwife if you are unsure.